

## Information on the collection of fees

To apply at Johannes Gutenberg University Mainz you need to have **your foreign certificates recognized**. You may apply for the recognition of your foreign certificates and diplomas via our application portal Jogustine. The application for recognition is subject to charges. The collection of fees is in accordance with the Collection of Fees in the Fields of Science, Continuing Education and Research of the Land of Rhineland-Palatinate of 27 November 2014, serial number 1.2. (in the respective current version).

The presentation of the certificate of recognition is subject to exception:

- Applicants, who are not pursuing a degree at JGU. E.g. holders of scholarships of a German or international funding institution (e.g. DAAD), applicants within the framework of bi- or multilateral exchange agreements, (e.g. partner universities or ERASMUS).
- Applicants for first degrees (Bachelor, Diplom, Staatsexamen):
  - All foreign students enrolled at a German university who do not have a higher education entrance qualification within the meaning of §65 HochSchG and who have successfully studied for at least 1 year (= 40 credit points) at a German university and who wish to continue their studies in a related subject. Proof: notarized copy of the examination(s) passed in Germany. If the courses of study are not identical, the application for admission (note: please indicate HZB acquired in Germany) must also be accompanied by a certificate confirming that the courses of study is related to the JGU course of study by the examination office of the JGU subject.
  - Applicants whose foreign certificates and diplomas have already been recognized/validated by the responsible office for the recognition of academic certificates of a German federal state (Zeugnisanererkennungsstellen der Länder) for the purpose of university studies.  
**Proof:** notarized copy of the recognition notification  
**Exceptions (i.e. an application for recognition must be submitted to JGU !):**
    - The validation certificate also includes study degrees.
    - The validation certificate does not show an overall grade.
    - The validation certificate is not valid for university studies or the federal state of Rhineland-Palatinate.
    - The validation certificate is not based on the assessment proposals of the Zentralstelle für ausländisches Bildungswesen in the current version.
  - Applicants who apply for a study program with application via "Stiftung für Hochschulzulassung" (hochschulstart.de) only.
- Graduates of one of the institutes listed in the following links who would like to apply for one of the Master degree programs at FB06-FTSK. Institutes: <http://www.ciuti.org/members/>, <https://tinyurl.com/y6jqxlbu>. Further information: <http://www.fb06.uni-mainz.de/studium/72.php>.
- Applicants for the following fee-based master degree programs or professional development degree programs
  - Executive Master of Business Administration (EMBA)
  - Medienrecht (LL.M)
  - Medizinethik (M.A.)
  - Psychologische Psychotherapie
  - Lizentiat in Katholischer Theologie

If you fall in either of these categories, you do **not** need to apply for recognition and **no** fees will be charged. All other applicants are required to submit the application for the recognition/validation of foreign certificates before applying for admission.

Please note that the recognition of academic achievements for placement in a higher semester, for the exercise of a profession or for another purpose, the APS certificate or the evaluation form from uni-assist e.V., an evaluation from another German university does not replace the recognition of your university entrance qualification by JGU. For further information, please visit our homepage, especially the FAQs. If you are unsure, please submit the application for recognition to JGU. If you do not require a certificate from us, we will refund the fees if necessary.

On behalf  
Student Services - International Admissions

September 2024

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